

PARENT ORIENTATION

Welcome

Tour of classrooms and playgrounds and introduction of staff.

- Explain curriculum
- Point out centers and their purpose
- Discuss our philosophies, policies and procedures
- Show classroom parent bulletin board, hall resource board and outside reminder bulletin board
- Explain our open door policy
- Answer any questions asked

Enrollment package - review

- Parent Handbook - express the importance of it being read
- Application Form
- Emergency Release Form
- Student Emergency ID Card
- Financial Agreement for Private Paying Families
- CCC Contract and parent fees with subsidized families
- Discipline Policy
- Calendar of Themes and Events
- PCLB's 'Know Your Child Care Center' pamphlet
- Accreditation pamphlet
- VPK program information if applicable
- Current monthly Newsletter

Child's Name _____ Date of birth _____

Parent's Name _____

Home phone _____ Work phone _____ Cell phone _____

Anticipated starting date _____

Weather

In case of severe weather, we will close when the Pinellas County School system closes. If school is not in session will close when there is a Tropical Storm Warning. Tuition is still due.

A two week notice will be given should either party wishes to terminate care. We have agreed to abide by the terms of this contract and have received a copy.

Parent/Guardian's Name

Parent/Guardian's Signature

Date

State of Florida, County of _____ the foregoing instrument was acknowledged

before me this ____ day of _____, 20____ by _____,

who is personally known to me or has produced _____ as

identification and who did (did not) take and oath.

Signed: _____
Signature of person taking acknowledgment

Name-typed, printed or stamped